



# TOWN OF DOVER

## MAYOR AND BOARD OF ALDERMEN

CAUCUS MEETING MINUTES  
FEBRUARY 26, 2019 10:00 AM

The Caucus Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

Mayor Dodd called the meeting to order at 7:00 PM

### **ROLL CALL:**

Present: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Quinones, Valencia and Mayor Dodd  
Absent: Alderwoman Wittner

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

### **SUNSHINE LAW STATEMENT**

In accordance with the provisions set forth in the Open Public Meeting Law, notification of this meeting has been sent to all officially designated Town newspapers and notice is posted in the Town Hall.

### **SWEARING IN OF NEW FIREMEN**

#### **MUNICIPAL CORRESPONDENCE:**

1. Received from NJ League of Municipalities—Weekly Update—February 15, 2019
2. Received from NJ League of Municipalities—Weekly Update—February 22, 2019
3. Received from the NJDEP—Weekly Update—February 15, 2019
4. Received from the NJDEP—Weekly Update—February 22, 2019

#### **CONSENT AGENDA**

1. Resolution No. 60-2019—Cancelling Stale-Dated Checks
2. Resolution No. 61-2019—Approving Taxis
3. Resolution No. 62-2019—Approving Taxi Cab Driver's Licenses as per Schedule A
4. Resolution No. 63-2019—Approving a Transfer Resolution
5. Resolution No. 65-2019—Approving Raffle License—Dover Band Boosters
6. Resolution No. 66-2019—Authorizing the Discharge of a Mortgage Under the Rehabilitation Program—120 Baker Street
7. Resolution No. 67-2019—Authorizing the Discharge of a Mortgage Under the Rehabilitation Program—61 Boonton Street
8. Resolution No. 68-2019—Appointing Member to the Board of Health

#### **ORDINANCE(S) FOR FIRST READING**

1. Ordinance No. 03-2019—Parking on Monmouth Avenue During and After Snow Storms—Alderman Visioli

#### **ORDINANCE(S) FOR SECOND READING**

1. Ordinance No. 02-2019—Repealing Ordinance No. 06-2002, Authorizing a Handicap Parking Space at 130 Baker Street—Alderman O'Connor

#### **RESOLUTIONS**

1. Resolution No. 64-2019—Approving Bills List

#### **RESOLUTIONS/ORDINANCES PROPOSED BY INDIVIDUAL MEMBERS OF THE BOARD OF ALDERMEN FOR DISCUSSION AND POSSIBLE INCLUSION ON THE AGENDA**

1. Resolution No. XX-2019—Formally Censuring Mayor James P. Dodd—Alderman Quinones
2. Ordinance No. XX-2019—Establishing the Wage Theft Prevention Act—Alderwoman Blackman
3. Ordinance No. XX-2019—Establishing the Open Government, Transparency and Participation Act—Alderwoman Wittner

**REGULAR MEETING MINUTES  
FEBRUARY 26, 2019**

The Regular Meeting of the Mayor and Board of Aldermen was held in council chambers, 37 N. Sussex Street, Dover, New Jersey.

The meeting was called to order by Mayor Dodd at 7:00 PM

**ROLL CALL:**

Present: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Quinones, Valencia and Mayor Dodd

Absent: Alderwoman Wittner

Also present were Administrator Donald Travisano, Town Attorney Jarrid Kantor and Municipal Clerk Tara Pettoni.

Municipal Clerk Tara Pettoni stated adequate notice was given to the official newspaper.

Mayor Dodd opened the meeting to the public on any agenda items.

**Adrian Ballesteros**—11 Julia Terrace, Dover—Mr. Ballesteros raised a question regarding Ordinance 03-2019. He also inquired about Town residents parking in municipal lots during snow storms.

**Judy Rugg**—28 Audrey Place, Dover—Ms. Rugg spoke about resolution 68-2019. She expressed concern regarding the appointment of various Board of Health members and the expiration for each. She also mentioned that the Board of Health is currently in need of an alternate member.

**CONSENT AGENDA:**

**RESOLUTION NO. 60-2019**  
**RESOLUTION CANCELLING STALE-DATED CHECKS**

**WHEREAS**, the following checks have been outstanding for more than one year; and

**WHEREAS**, the Municipal Auditors have recommended they be reviewed and cancelled;

Central Disbursement Account-

9/12/17	Alan Cohen	25.00
9/12/17	VH Homebuilders LLC	2,000.00
9/26/17	Estate of Matilda R. Bowman	1,000.00
9/26/17	Rack N Roll Billiard Club	298.94
10/24/17	Shantivan Properties	500.00
11/28/17	John Filipski	125.00

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen, Town of Dover, County of Morris, State of New Jersey, that the above mentioned checks are hereby cancelled.

**RESOLUTION NO. 61-2019**  
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**APPROVING TAXIS/LIMOS TO BE LICENSED IN THE TOWN OF DOVER**

**WHEREAS**, the following companies, have applied for a license to operate the vehicle(s) listed below on Schedule A hereto and made a part hereof as taxicab(s)/limo(s) in the Town of Dover; and

**WHEREAS**, the appropriate municipal departments have reviewed the application(s) as required and have no objections to same being licensed as taxicabs/limos;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxicab(s)/limo(s) listed below are hereby approved for taxi/limo license(s) in the Town of Dover.

**CITY TAXI AND LIMO, INC.**

2009 CHRYSLER	R624780	OL2370K	LIMO #26
2006 LINCOLN	Y605524	OL2355K	LIMO #52
2012 CHRYSLER	N295661	OT313A	TAXI #54
2011 CHEVROLET	F126677	OT311A	TAXI #56
2009 TOYOTA	U877132	OT334A	TAXI #57
2009 DODGE	R629063	OT318A	TAXI #58
2011 DODGE	R637573	OT319A	TAXI #59

**FIRST CLASS OF DOVER**

2014 TOYOTA	S449181	OT4528	TAXI #8
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**RESOLUTION NO. 62-2019**

**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPROVING TAXICAB DRIVER LICENSES**

**WHEREAS**, applications for taxicab drivers licenses have been made by the people listed on Schedule A attached hereto and made a part hereof; and

**WHEREAS**, the Police Department of the Town of Dover has reviewed their applications and has advised that there is no prohibition to the issuance of their license; and,

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey that the taxi driver licenses for those people listed on Schedule A attached hereto and made a part hereof are hereby approved.

**SCHEDULE A**

**ELITE LIMO & TAXI SERVICE**

Darwin Leon

**RESOLUTION 63-2019**  
**TRANSFER RESOLUTION**

**WHEREAS**, there appears to be insufficient funds in the following accounts (excepting the Appropriation of Contingent Expenses or Deferred Charges) to meet the demands thereon for the balance of the year, viz: 2018

Legal OE

Mayor & Board OE

Econ Development S & W

**WHEREAS**, there appears to be a surplus in the following accounts (excepting the Appropriation for Contingent Expenses, Down Payments and Capital Improvement Fund) over and above the demand necessary for the balance of the year, viz: 2018

Streets & Roads S & W

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover (not less than two thirds of all members thereof affirmatively concurring) that in accordance with the provision of R.S. 40A:4-58, part of the surplus in the accounts heretofore mentioned be and the same are hereby transferred to the account (excepting the Appropriation for Contingent Expenses or Deferred Charges) mentioned as being sufficient to meet the current demands; and

**BE IT FURTHER RESOLVED** that the Treasurer be and she is hereby authorized to make the following transfers:

FROM

TO

Street & Roads S & W	9,300.00		Legal OE	3,000.00
			Mayor & Board OE	6,000.00
			Econ Development S & W	300.00
Total	9,300.00		Total	9,300.00

**RESOLUTION NO. 65-2019**  
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN**  
**OF THE TOWN OF DOVER APPROVING A RAFFLE LICENSE**

**WHEREAS**, the below listed organization has applied for a Raffle License; and

**WHEREAS**, such licenses have been reviewed by the appropriate departments and found to meet with all of the requirements and conditions of the municipality;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

The below listed raffles for the date set forth following their names are hereby approved:

**SCHEDULE A**

**Dover Band Boosters**

To be held March 8- May 11, 2019  
(50/50 Off Site, RL-1083)

**RESOLUTION NO. 66-2019**  
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AUTHORIZING THE DISCHARGE OF MORTGAGE UNDER THE REHABILITATION PROGRAM WITH**  
**PAULA J. MEYERS**

**WHEREAS, Paula J. Meyers**, executed a mortgage dated June 6, 2012 to the Town of Dover Rehabilitation Program in the amount of \$19,486.00; and

**WHEREAS**, such funds have been paid in full;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The mortgage for direct subsidy with perpetual lien dated June 6, 2012 recorded in Mortgage Book 22165 beginning at page 0743 may be discharged;
2. The Mayor and Clerk are hereby authorized to execute such discharge.

**RESOLUTION NO. 67-2019**  
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**AUTHORIZING THE DISCHARGE OF MORTGAGE UNDER THE REHABILITATION PROGRAM WITH**  
**BARBARA JOLLY**

**WHEREAS, Barbara Jolly**, executed a mortgage dated October 25, 2013 to the Town of Dover Rehabilitation Program in the amount of \$15,900.00; and

**WHEREAS**, such funds have been paid in full;

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris and State of New Jersey as follows:

1. The mortgage for direct subsidy with perpetual lien dated October 25, 2013 recorded in

Mortgage Book 22496 beginning at page 1424 may be discharged;

- The Mayor and Clerk are hereby authorized to execute such discharge.

**RESOLUTION NO. 68-2019**  
**RESOLUTION OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER APPOINTING**  
**MEMBERS TO THE BOARD OF HEALTH FOR THE TOWN OF DOVER**

**BE IT RESOLVED** by the Mayor and Board of Aldermen of the Town of Dover that the following be and hereby are appointed to the **BOARD OF HEALTH** commencing February 27, 2019.

**Christine Noriega – Regular Member, 3 year term expiring 12/31/21**

**Alderwoman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman Visioli passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, O’Connor, Quinones, Valencia & Mayor Dodd**  
**Nays: None    Absent: Alderwoman Wittner    Abstained: None**

**ORDINANCE(S) FOR FIRST READING:**

**ORDINANCE 03-2019**  
**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER**  
**PERTAINING TO PARKING ON MONMOUTH AVENUE**  
**DURING AND AFTER SNOW STORMS**

Be it ORDAINED by the Mayor and Board of Aldermen of the Town of Dover, Morris County, New Jersey as follows:

- Whenever snow has fallen and the accumulation is such that it covers the street, there shall be no parking on Monmouth Avenue in its’ entirety.
- The foregoing parking prohibitions shall remain in effect after the snow has ceased until the street has been plowed sufficiently and to the extent that parking will not interfere with the normal flow of traffic.
- Any unoccupied vehicle parked or standing in violation of this ordinance shall be deemed a nuisance and a menace to the safe and proper regulation of traffic, and any peace officer may provide for the removal of such vehicle. Before regaining possession of the vehicle, the owner shall pay the reasonable costs of the removal and storage which may result from such removal.
- All ordinances or parts of ordinances inconsistent with this within ordinance are hereby repealed to the extent of such inconsistencies.
- If any section, subsection, sentence, clause, phrase or portion of this ordinance is for any reason held invalid or unconstitutional by any court of competent jurisdiction, such portion shall be deemed a separate, distinct and independent provision, and such holding shall not affect the validity of the remaining portions hereof.
- The effectiveness of this ordinance is contingent on signs being erected as required by law.

**Alderman Visioli has moved the foregoing resolution be adopted and duly seconded by Alderwoman Blackman passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, O’Connor, Quinones, Valencia & Mayor Dodd**  
**Nays: None    Absent: Alderwoman Wittner    Abstained: None**

**ORDINANCE(S) FOR SECOND READING:**

**ORDINANCE NO. 02-2019**  
**AN ORDINANCE OF THE MAYOR AND BOARD OF ALDERMEN OF THE TOWN OF DOVER AMENDING**  
**AND SUPPLEMENTING ARTICLE XXVII OF THE REVISED GENERAL CODE OF THE TOWN OF DOVER**

**ENTITLED “PARKING” HANDICAPPED PARKING “SPACES” BY REPEALING HANDICAPPED  
PARKING SPACES AT VARIOUS LOCATIONS**

**BE IT ORDAINED** by the Mayor and Board of Aldermen of the Town of Dover, County of Morris, and State of New Jersey as follows:

**SECTION 1.** The following locations were designated as Handicapped parking spaces by Ordinances as listed below are hereby repealed:

Ord. No. 06-2002 – 130 Baker Street

**SECTION 2.** This ordinance shall take effect in accordance with law.

**Alderman O’Connor has moved the foregoing resolution be adopted and duly seconded by Alderwoman Romaine passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, O’Connor, Quinones, Valencia & Mayor Dodd  
Nays: None                                  Absent: Alderwoman Wittner                                  Abstained: None**

**RESOLUTIONS:**

**RESOLUTION NO. 64-2019  
BILLS LIST RESOLUTION**

**WHEREAS**, the Mayor and Board of Aldermen of the Town of Dover have examined all bills presented for payment; and

**WHEREAS**, the Chief Financial Officer has certified that there are sufficient funds in the account(s) to which respective bills have been charged.

**NOW, THEREFORE, BE IT RESOLVED** that the Mayor and Board of Aldermen of the Town of Dover do hereby approve the bills as listed; and

**BE IT FURTHER RESOLVED** that the proper officials are hereby authorized to sign the checks for payment of same.

CURRENT APPROPRIATIONS RESERVE ACCT claims in the amount of:	\$69,831.90
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$2,075,561.14
GENERAL CAPITAL ACCT claims in the amount of:	\$1,355.26
WATER UTILITY RESERVE ACCT claims in the amount of:	\$36,086.85
WATER UTILITY ACCT claims in the amount of:	\$91,381.02
WATER CAPITAL ACCT claims in the amount of:	\$0.00
PARKING UTILITY RESERVE ACCT claims in the amount of:	\$102.14
PARKING UTILITY ACCT claims in the amount of:	\$8,422.37
PARKING CAPITAL ACCT claims in the amount of:	\$0.00
ANIMAL CONTROL TRUST ACCT claims in the amount of:	\$784.00
EVIDENCE TRUST ACCT claims in the amount of:	\$0.00
RECYCLING TRUST ACCT claims in the amount of:	\$0.00
COUNTY FORFEITED ASSETS TRUST ACCT claims in the amount of:	\$0.00
FEDERAL FORFEITED ASSETS ACCT claims in the amount of:	\$0.00
TRUST/OTHER ACCT claims in the amount of:	\$8,700.76
COAH TRUST ACCT claims in the amount of:	\$0.00
<b>TOTAL CLAIMS TO BE PAID</b>	<b><u>\$2,292,225.44</u></b>

**BE IT FURTHER RESOLVED** that the following claims have been paid prior to the Bill List Resolution in the following amounts:

TRUST/OTHER ACCT claims in the amount of:	\$0.00
CURRENT APPROPRIATIONS ACCT claims in the amount of:	\$0.00
GENERAL CAPITAL ACCT claims in the amount of:	\$0.00
WATER UTILITY OPERATING claims in the amount of:	\$0.00

**TOTAL CLAIMS PAID**

**\$0.00**

***TOTAL BILL LIST RESOLUTION***

***\$2,292,225.44***

**Alderman Romaine has moved the foregoing resolution be adopted and duly seconded by Alderman O'Connor passed by the following roll call vote.**

**Ayes: Aldermen Visioli, Romaine, Blackman, Toth, O'Connor, Quinones, Valencia & Mayor Dodd**

**Nays: None**

**Absent: Alderman Wittner**

**Abstained: None**

Alderman Blackman abstained from PO # 19-00343, page 33 on the Bills List.

Mayor Dodd opened the meeting to the public.

**Judy Rugg**—28 Audrey Place, Dover—(continued from first public portion). Ms. Rugg spoke about her appointment to the Board of Health. She currently sits as the Vice President for the Board of Health. Ms. Rugg addressed the appointments to the Board of Health as well as the expiration for each member.

**Larry Cohen**—Fanwood, NJ—Volunteer for the Humane Society of the US—Mr. Cohen briefly educated the Mayor and Board of Aldermen regarding the sale of dogs and cats in local pet stores. He requested that an ordinance be adopted preventing 3<sup>rd</sup> party businesses/individuals from selling cats and dogs.

**Logan May**—111 Oram Drive, Dover—Mr. May addressed Alderman Romaine. He also addressed the Mayor regarding the November 4<sup>th</sup> incident.

**Kate Marchese**—111 Oram Drive, Dover—Ms. Marchese addressed the Mayor regarding the November 4<sup>th</sup> incident.

**Dominic Timpani**—2 Elm Street, Dover—Mr. Timpani expressed concern regarding the Fire Department.

**Noreen Staples**—Brookside, NJ—Ms. Staples requested that the Town tape Town Meetings.

*Mayor Dodd made the motion to adjourn at 8:17 PM and Alderman Romaine the motion and duly seconded and passed it by the following voice vote.*

**Respectfully submitted,**

**Tara Pettoni, Municipal Clerk**